



# Employment Offered – Two Positions

updated April 23, 2014

## Printmaking Production Assistant

part-time, hourly, permanent employee

### JOB REQUIREMENTS:

Good manual dexterity & hand-eye coordination

- For sawing, cutting and gluing metal and plastic frames and print workpieces

Good strength

- For handling printmaking equipment and occasionally large prints

Excellent attention to detail and ability to learn from mistakes

Not clumsy

- For working around production machinery that might eat your finger

Good at keeping yourself and our production work-flow organized

### DESIRABLE:

Website skills: design, technology or both

License and good driving skills and record

- For running occasional errands

Cross-over skills with our Printmaking Marketing Assistant position

## Printmaking Marketing Assistant

part-time, hourly, **SEASONAL** employee

### JOB REQUIREMENTS:

Good interpersonal & verbal skills

- For making sales / marketing calls on past clients, currently active clients and potential new clients

Good computer skills

- For entering printed listings of potential clients into our computers

Interest in developing new approaches, penetrating new target markets and business development

- For designing marketing collaterals, writing emails & sales-call scripts

Good at keeping yourself and our sales and marketing efforts organized

### DESIRABLE:

Website skills: design, technology or both

License and good driving skills and record

- For running occasional errands

Cross-over skills with our Printmaking Production Assistant position



Email your questions, along with your resume, to:

**jobs@laserlightprints.com**

**LaserLightPrints.com**  
Aptos, CA

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